

DOCUMENTATION CONTROL

Manual Tree

Quality Control Panel Fleet Bulletin Forms Panel Manual Tree Accidents / Incidents Vessel Drills Vessel Seminars Management of Change Safety Meeting Vessel Certificates

Insert Copy Move Paste-Sibling Paste-Child Delete Doc. Show Doc. Save Manual Doc. Control Show List Show All Versions Refresh Close

Define New Manual Link Manual to Vessels Send Manual to Vessels

Search Manual

Valid on Date: 20/05/2015

Manuals

- COMPANY FORMS MANUAL
- COMPANY POLICY STATEMENT**
- MAIN COMPANY MANUAL
- SAFETY MANAGEMENT MANUAL
- SHIPBOARD EMERGENCY MANUAL
- TEST MANUAL

COMPANY POLICY STATEMENT

- 0 CPS - TITLE PAGE / Title Page (Rev. 1)
- 1 CPS - SAFETY & ENVIRONMENT POLICY / Safety & Environment Policy
- 2 CPS - DRUG & ALCOHOL POLICY / Drug & Alcohol Policy
- 3 CPS - QUALITY POLICY / Quality Policy
- 4 CPS - HEALTH & HYGIENE POLICY / Health & Hygiene Policy
- 5 CPS - NAVIGATION POLICY / Navigation Policy
- 6 CPS - HUMAN RESOURCES MANAGEMENT POLICY / Human Resources Management Policy
- 7 CPS - SECURITY POLICY / Security Policy
- 8 CPS - SOCIAL MEDIA POLICY (Rev. 1)

Chap	CEnt	CPar	Sub1	Sub2	Short Title	Chapter Co
0	0	0	0	0	CPS - TITLE PAGE	Title Page
0	1	0	0	0	CPS - LIST OF CORRECTION	List of Correction
0	2	0	0	0	CPS - CONTENTS	Contents
1	0	0	0	0	CPS - SAFETY & ENVIRONMENT POLICY	Safety & Environment Policy
2	0	0	0	0	CPS - DRUG & ALCOHOL POLICY	Drug & Alcohol Policy
3	0	0	0	0	CPS - QUALITY POLICY	Quality Policy
4	0	0	0	0	CPS - HEALTH & HYGIENE POLICY	Health & Hygiene Policy
5	0	0	0	0	CPS - NAVIGATION POLICY	Navigation Policy
6	0	0	0	0	CPS - HUMAN RESOURCES MANAGEMENT POLICY	Human Resources Management Policy
7	0	0	0	0	CPS - SECURITY POLICY	Security Policy
8	0	0	0	0	CPS - SOCIAL MEDIA POLICY	

AUDITING MONITORING

SMS Auditing

Quality Control Panel Fleet Bulletin Management Meeting Forms Panel Manual Tree SMS Auditing UOE Vessel Drills Vessel Seminars Inspections Management of Change Safety Meeting Vessel Certificates

Contents Search New Duplicate Save Update Vessel View Infogate Map() Complete Linked Form() View Linked Form() Send Alert Refresh Libraries Close

Auditee: **ALS AMALIA** Reference: **EXT/AM/08/0001** Date: **01/10/2008** Next Audit: **01/04/2009**

Title: **SMS AUDIT** Audit No: **0000000002** Start: **01/10/2008** Due: **01/04/2009**

Audit Type: **INTERNAL** Periodicity: **6 Months** Purpose of Audit: **Initial**

Status: **OPEN** Time Frame: **1** Scope of Audit: **1**

Summary Report

Details Audit Members Company Representatives Lesson Learnt Attachments

New Delete Save Prior Next Finalize Unfinalize View Infogate Map() Create Fleet Bulletin

Audit Findings: 1 / 2

No	N.C. Code	Type	Checklist No	Related Chapter
1	NCR / AM / 00001	OBSERVATION	51	5

51

OBS: Hand torch found to be

Root Cause Analysis: Department: **Safety** Closed: **YES** Closed on Date: **19/02/2009**

Comments: Manual Ref.: Rule Ref.: Attachment:

Corrective/Preventive: 1 / 2

NCR / AM / 00001 1 Corrective Preventive

Corrective Action: Hand torch approval... Action By: Responsibility Of: Verified By: Attachment:

Submitted Date: Accepted Date: Deadline: **09/05/2008** Date Done: **16/02/2009** Closed: **YES**

ACCIDENT/INCIDENT/NEAR MISS MONITORING

UDE

Quality Control Panel Fleet Bulletin Management Meeting Forms Panel Manual Tree S.M.S Auditing UDE Vessel Drills Vessel Seminars Inspections Management of Change Safety Meeting Vessel Certificates

Contents Search New Save Cancel Update Vessel View InfoGate Msg(s) Complete Linked Form(s) View Linked Form(s) Send Alert Close

Vessel: HOPE UDE Type: Personnel Accident Rel No.: PAR-12-2002-000

Occurred On: 26/12/2002 12:40 SMT UTC +4 Case Closed: NO

Port: AT SEA Assessment:

Event Location: Category:

Terminal: Keyword:

UDE Details Personnel Accident Details Cause Analysis Cost Corrective/Preventive Actions Attachments Office Comments

Event Involves

☒ Personnel ☐ Vessel

☐ Equipment/Hardware ☐ Cargo

☐ Environment ☐ Third Party

☐ Documentation ☐ Other

Event Led To

☐ Personnel Injury ☐ Vessel Damage

☐ Equipment/Hardware Damage ☐ Property Damage

☐ Pollution ☐ Impaired Performance

☐ Delay/Offhire/Deviation ☐ Other

☐ Allision ☐ Arrest

☐ Cargo Damage/Contamination ☐ Collision

☐ Contact ☐ Detention

☐ Fatality ☐ Fire & Explosion

☐ Grounding ☐ Fine

Description of the Event:
Two ABs died inside No.8 COT during maintenance of cargo valve.

Description of the Consequences/Loss:

Weather Condition: ☐ Calm ☐ Moderate ☐ Rough ☐ Very Rough

Last Port: FUJAIRAH

Next Port: BANDAR ABBAS

Has the Reporting Officer visited the scene of the incident? ☐ Any Breaches of Legislation or Company's Procedures? ☐

At what time? 00:00 Any Need to Notify Authorities or other 3rd Parties? ☐

SEMINARS/MEETING MONITORING

Vessel Seminar / Meetings

Quality Control Panel Fleet Bulletin Forms Panel Manual Tree Accidents / Incidents Vessel Drills Vessel Seminars Management of Change Safety Meeting Vessel Certificates

Fleet: "ALL"

Vessel: Pisco Alexandria As of Date: 20/05/2015 Overdue

Show ☒ Last ☐ All

Safety

Status History

Delete Save View InfoGate Msg(s) Complete Linked Form(s) View Linked Form(s) Send Alert Close

Instructor	Periodicity	Last done	Next Due	Completed	Rcvd	Comments
SHAM	1 Months	03/06/2012	04/07/2012	YES	YES	(Update) Item B: Noted that you have di
Next Action to be Taken:	Action Deadline	Minutes of Meeting Discussed:	YES			
SHAM	1 Months	04/07/2012	04/08/2012	YES	YES	(Update) Item B: Noted that you have di
Next Action to be Taken:	Action Deadline	Minutes of Meeting Discussed:	YES			

Participants Attachments

New Insert Crew Delete Delete All

Participant Name	Rank	Comp	Date Comp	Comment
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DRILLS MONITORING

Vessel Drills

Quality Control Panel Fleet Bulletin Management Meeting Forms Panel Manual Tree S.M.S Auditing UOE Vessel Drills Vessel Seminars Inspections Management of Change Safety Meeting Vessel Certificates

Fleet: "ALL"
Vessel: ALS AMALIA
As of Date: 20/05/2015
Overdue

Drill

Drill	Instructor	Periodicity	Last done	Next Due	Time Frame	Completed	Report Sent	Comments	Evaluation
ABANDON SHIP		30 Days	16/12/2014	16/01/2015		NO	NO	U Update	Evaluation
LIFEBOAT LAUNCHING	A.DOUKAS	2 Months	27/06/2014	27/08/2014		NO	NO	U Update	Evaluation

Participants

The participant is a

Participant Name	Rank	Completed	Comment
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ACTION FOLLOW OFFICE/VESSEL FEATURE

Actions Follow Up

Quality Control Panel Fleet Bulletin Management Meeting Forms Panel Manual Tree S.M.S Auditing UOE Vessel Drills Vessel Seminars Inspections Management of Change Safety Meeting Vessel Certificates

Retrieve | Close

Vessel: "ALL"
From Date: 02/11/2000
To Date: 02/03/2015
Status: "ALL"

Include:

- ☒ UOE
- ☒ Audits
- ☒ Defects
- ☒ Recommendation
- ☒ Office Task Manager
- ☒ Fleet Bulletin

Inspections:

- ☒ Pre-Vetting
- ☒ Vetting Site
- ☒ Vetting CDI
- ☒ Terminal
- ☒ Flag
- ☒ Safety
- ☒ PSC
- ☒ PJI
- ☒ Third Party
- ☒ Supl. Inspections

Filter Status: With Actions assigned

Vessel	Date	Description	Status	Actions
ALS AMALIA	01/04/2008 00:00:00	Read and Acknowledge	OBSOLETE	(Fleet Safety Bulletin (FSB) Fleet Bulletin)
	01/04/2008 00:00:00	Update Navigational Manual with New Procedures	Closed	(INTERNAL Audit Actions)
	01/10/2008 00:00:00		Closed	(INTERNAL Audit Actions)
	01/10/2008 00:00:00	Hand torch approval...	Closed	(INTERNAL Audit Actions)
	01/10/2008 00:00:00	OMG	Open	(INTERNAL Audit Actions)
	10/10/2008 00:00:00	This is a test MILD	VALID	(Fleet Safety Bulletin (FSB) Fleet Bulletin)
	27/12/2011 00:00:00		Open	(Open: PSC Inspection)
	30/06/2014 00:00:00		Open	(Open: Supl. Inspection)
	19/09/2014 00:00:00	gldgldh	Closed	(Closed: Defect)
	22/09/2014 00:00:00	gldgldh	Open	(Proposed: Defect)
	23/12/2014 00:00:00		Open	(Open: PSC Inspection)
	23/12/2014 00:00:00		Open	(Open: Pre-Vetting)
	23/12/2014 00:00:00		Open	(Open: Flag)
	23/12/2014 00:00:00		Open	(Open: Terminal)
	23/12/2014 00:00:00		Open	(Open: Vetting Site)
	24/12/2014 00:00:00		Open	(Open: PJI)

Filter Status: Pending

Vessel: ALS AMALIA
Responsible: AVREINOS Vasilis
Date Set: 21/03/2014 14:49:37
Date Due: 02/03/2014
Action Description: Audit
Status: Pending
Completed Date: 11/03/2014
Set by User: SYSTEM ADMIN

PSC/P&I/FLAG/VETTING/3RD PARTY/SAFETY/SUPT INSPECTIONS MONITORING

Inspections

Quality Control Panel Fleet Bulletin Management Meeting Forms Panel Manual Tree S.M.S Auditing UDE Vessel Drills Vessel Seminars Inspections Management of Change Safety Meeting Vessel Certificates

New Delete Save Update Vessel Unlock Send Alert View Infogate Mag(s) Complete Linked Form(s) View Linked Form(s) Update Findings Close

Fleet: ALL Vessel: HOPE From Date: 06/11/2009 To Date: 20/05/2015 Valid Due in 1 Month Overdue

Supt. Inspection 27/08/2014 - HAMBURG

SUPT. VISIT

Vessel: HOPE Containers/Vehicles

Port: HAMBURG Date Occurred: 27/08/2014 Ref. Code:

Supt.: Rother Christian Date Due: 15/09/2014 Status: OPEN

Department: Technical Safety Meeting Held: NO

Purpose of Visit: Safety Meeting Held Details:

Terminal: Recommendations for Improvement:

Comments:

Details Attachments Company Representatives

New Delete Save Prior Next Finalize Unfinalize View Infogate Mag(s)

Insp. Findings: 1 / 1

No.	Type	Filter	Check List No	Related Chapter
1			2300	Inspection Report Sections

Mooring/Winch forward

Observation: Mooring winch Motor malfunction Deadline: 27/09/2014

Corrective Action: Department: Quality Control Department

Office Comments: Onb. Department:

Vessel Comments: Status: Pending

Responsible Onb:

Attachment:

FLEET BULLETIN FEATURE

Fleet Bulletin

Quality Control Panel Fleet Bulletin Management Meeting Forms Panel Manual Tree S.M.S Auditing UDE Vessel Drills Vessel Seminars Inspections Management of Change Safety Meeting Vessel Certificates

Contents Search New Delete Save Send to Vessels View Infogate Mag(s) Send Alert Close

Fleet Safety Bulletin (FSB) Fleet Operational Bulletin (FOB) Fleet Information Bulletin (FIB)

Bulletin No.: 2 Issued by: Safety & Quality Issue Date: 01/04/2008

Status: OBSOLETE

Subject: Read and Acknowledge

Section:

Bulletin: Q:\nm\CYPRUS ISM 21102014.docx

Actions Follow Up

Vessel	Responsible	Date Set	Date Due	Action Description	Status	Completed Date	Set by User
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SUPT VISIT PLANNER FEATURE

Planning Panel

Parameters Insert Run Save First Prior Next Last Zoom In Zoom Out Print Close

SUPERINTENDENT'S SHIP VISIT

Options... Show Summary

Year:

No	Line Vessels	JANUARY			FEBRUARY			MARCH			APRIL			MAY		
		Planned	Actual		Planned	Actual		Planned	Actual		Planned	Actual		Planned	Actual	
		TYPE	SUPT.	DATE	TYPE	SUPT.	DATE	TYPE	SUPT.	DATE	TYPE	SUPT.	DATE	TYPE	SUPT.	
1	101 DANAOS SHIP															
2	21/3 TEST VESSEL															
3	300															
4	4AAAA															
5	ALS AAMALIA															
6	ALS AMALIA															
7	ALS DANAOS															
8	ALS MARY 2															
9	Anagel Vessel															
10	ATHENS															
11	AutoStar															
12	COMONDORO															
13	DANAOS CONT.															
14	EV ELEFHERIOS 3															
15	EDINBURGH															
16	HANJIN BREMEN															
17	HANJIN ELIZABETH															
18	HANJIN NEW YORK															
19	HANJIN SINGAPORE															
20	HANJIN SINGAPORE A															
21	HANJIN YOKOHAMA															
22	HOPE															
23	Hyundai Speed															
24	KOMROWSKI Test															
25	LONDON															
26	MAERSK TACOMA															
27	MSC LEMIR															

Produced on: 20/05/2015 13:00:21

MANAGEMENT MEETING FEATURE

Management of Change

Quality Control Panel Fleet Bulletin Forms Panel Manual Tree Accidents / Incidents Vessel Drills Vessel Seminars Management of Change Safety Meeting Vessel Certificates

Contents Search New Save Update Vessel Send for Approval Complete Linked Form(s) View Linked Form(s) Send Alert Close

Date of proposal: 01/10/2010 Ref. No.: MOC-2010-002 Origin of Change proposal: OFFICE

Ship: PRISCO Office Internal Description of the Proposed Change: Revision of Crew Manual (English-Russian)

Department: Crew Reason for Proposed Change: Revision and updating of procedures according to MLC 2006

Name of Proposer: Yuri Kazary Details of any training requirements: Company's MLC course

Designation: Crew Manager

Manuals Affected: Crew Manual, CFM

Drawings Affected: None

Type of change: Permanent

Management of Change Process Approval before implementation of Change After implementation of Change Attachments

Items for Consideration

Comments of the Reviewer	Reviewed By	Date Reviewed
Is There any permit required? <input checked="" type="checkbox"/> Yes	S&Q Manager	01/10/2010
Will documents/drawings require modification? <input checked="" type="checkbox"/> Yes	Crew Manager	01/10/2010
Ship Charters are required to be informed? <input checked="" type="checkbox"/> No		
Is there any amendment which effect Manuals? <input checked="" type="checkbox"/> Yes	Crew Manager	01/11/2010
Are there human factor (health) implication? <input checked="" type="checkbox"/> Yes	Crew Manager	01/11/2010
Are there any safety implication? <input checked="" type="checkbox"/> Yes	Crew Manager	01/11/2010
Are there any security implication? <input checked="" type="checkbox"/> No		
Are there any environmental implication? <input checked="" type="checkbox"/> No		
Is there any additional training required? <input checked="" type="checkbox"/> Yes	Crew Manager	01/10/2010
Does this change require urgent attention? <input checked="" type="checkbox"/> No		

MANAGEMENT CHANGE FEATURE

Management of Change

Quality Control Panel Fleet Bulletin Forms Panel Manual Tree Accidents / Incidents Vessel Drills Vessel Seminars Management of Change Safety Meeting Vessel Certificates

Contents Search New Save Update Vessel Send for Approval Complete Linked Form(s) View Linked Form(s) Send Alert Close

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Department: Crew Reason for Proposed Change: Revision and updating of procedures according to MLC 2006

Name of Proposer: Yury Kazany Details of any training requirements: Company's MLC course

Designation: Crew Manager

Manuals Affected: Crew Manual, CFM

Drawings Affected: None

Type of change: Permanent

Risk Assessment/Personnel Affected Management of Change Process Approval before implementation of Change After implementation of Change Attachments

Items for Consideration	Comments of the Reviewer	Reviewed By	Date Reviewed
Is There any permit required?	<input checked="" type="checkbox"/> Yes	S&Q Manager	01/10/2010
Will documents/drawings require modification?	<input checked="" type="checkbox"/> Yes	Crew Manager	01/10/2010
Ship Charterers are required to be informed?	<input checked="" type="checkbox"/> No		
Is there any amendment which effect Manuals?	<input checked="" type="checkbox"/> Yes	Crew Manager	01/11/2010
Are there human factor (health) implication?	<input checked="" type="checkbox"/> Yes	Crew Manager	01/11/2010
Are there any safety implication?	<input checked="" type="checkbox"/> Yes	Crew Manager	01/11/2010
Are there any security implication?	<input checked="" type="checkbox"/> No		
Are there any environmental implication?	<input checked="" type="checkbox"/> No		
Is there any additional training required?	<input checked="" type="checkbox"/> Yes	Crew Manager	01/10/2010
Does this change require urgent attention?	<input checked="" type="checkbox"/> No		

SAFETY MEETING FEATURE

Safety Meeting

Quality Control Panel Fleet Bulletin Forms Panel Manual Tree Accidents / Incidents Vessel Drills Vessel Seminars Management of Change Safety Meeting Vessel Certificates

Contents Search New Save Update Vessel Complete Linked Form(s) View Linked Form(s) Send Alert Close

Vessel: PRISCO Abakan Time Opened: 17:00 Ref. No.: 20110424

Date: 24/04/2011 Time Closed: 18:00

Attendees Agenda Office Comments Attachments

Master: Chief Engineer: Second Engineer:

Chief Officer:

A.Action taken From Previous Meeting

B.Discuss the Company Orders

C.Ship Operations: Current Trading, Cargo,e.t.c.

D.Safety.Discuss result of Vessel Inspections, Near Misses[Vetting,PSC,Flag]

E.F.Maintenance,repairs,Certification,condition of hull,machinery,equipment

G.Current voyage-trading requirements

H.Ship's crew

VESSEL CERTIFICATES MONITORING

Vessel Certificates

Quality Control Panel Fleet Bulletin Forms Panel Manual Tree Accidents / Incidents Vessel Drills Vessel Seminars Management of Change Safety Meeting Vessel Certificates

Fleet: "ALL" Filter: As of Date: 20/05/2015 Filter: Not Sent Sent ALL Range Dates Due in 1 Month Due in 3 Months Overdue

Vessel: Pisco Alexandria

Status History

Delete Select All Deselect All Update Save Update Vessel Send Alert Close

Certificate	Certificate No.	Periodicity	Issue/Last done	Expiry/Next Due	Latest	Remarks
Panama Canal Certificate	BDS 1139830	Permanent	07/09/2012			
Suez Canal Certificate	1139830	Permanent	10/10/2008			
USA Certificate of Financial Responsibility (CFR)		3 Years	20/02/2012	20/02/2015	20/02/2015	
California Certificate of Financial Responsibility (CFR)		2 Years	01/12/2012	01/12/2014	01/12/2014	
USCG / Letter of Compliance		1 Years	20/10/2011	20/10/2012	20/10/2012	
Record of Port State Inspection		Permanent	13/03/2012			
Flag State Safety Inspection		Permanent	26/11/2008			
Radio Company Maintenance Agreement (GMDSS)		1 Years	01/07/2012	01/07/2013	01/07/2013	Expire date
P&I Certificate of Entry		1 Years	20/02/2012	20/02/2013	20/02/2013	
ITOPF Membership Certificate		1 Years	20/02/2012	20/02/2013	20/02/2013	
ITF Blue Card	2008010459	1 Years	26/05/2012	26/05/2013	26/05/2013	
Sanitation certificate	1827	6 Months	23/07/2014	23/01/2015		port COATZ
Certificate of Survey		Permanent	26/11/2008			
Company DCC		5 Years	24/04/2013	24/04/2018		

Attachments

New Delete

Date Created	Created By	Document Source	Comments
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Windows Media Player

QUALITY CONTROL PANEL (DASHBOARD)

Quality Control Panel

Quality Control Panel Fleet Bulletin Management Meeting Forms Panel Manual Tree SMS Auditing UDE Vessel Drills Vessel Seminars Inspections Management of Change Safety Meeting Vessel Certificates

Refresh Reset Parameters Save Parameters as Default Print Close

As of Date: 14/02/2014

Fleet: "ALL"

Select All Deselect All

☒ CHECK LISTS RECORDS
☒ EXPIRED DOCUMENTS
☒ OPEN INSPECTIONS - FLAG
☒ OPEN INSPECTIONS - P&I
☒ OPEN INSPECTIONS - PRE-VETTING
☒ OPEN INSPECTIONS - SAFETY
☒ OPEN INSPECTIONS - SUPT INSPECTION
☒ OPEN INSPECTIONS - TERMINAL
☒ OPEN INSPECTIONS - THIRD PARTY
☒ OPEN INSPECTIONS - VETTING CDI
☒ OPEN INSPECTIONS - VETTING SIRE
☒ OPEN UDE Cases
☒ OVERDUE AUDITS
☒ OVERDUE CERTIFICATES
☒ OVERDUE DRILLS
☒ OVERDUE FORMS

Overdue Drills Report Due before: 14/02/2014

Drill Description	Last Done	Next Due	Time Frame	Period	Completed	Reported	Instructor
Vessel: HOPE							
Drill Type: Fire Fighting Drill							
CARGO AREA FIRE/EXPLOSION	30/11/2004	31/12/2004	30 Day	NO	NO	N. KARRAS	
Drill Type: Lifeboat Drill							
LIFEBOAT LAUNCHING	20/02/2006	20/04/2006	2 Months	NO	NO		

Overdue Drills per type

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